

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT Aeronautics is located near the John C. Tune Airport in Nashville, TN.



Field Operations Manager Regional Operations – Field Operations Compensation: \$124,000 annually

Job Overview

The Region Field Operations Manager will lead, mentor, and train each Team Lead through empowerment, communication, and delegated authority. This position will effectively delegate authority and responsibility, while ensuring the availability of resources for the Region Field Operations Section to be successful.

The Region Field Operations Manager is responsible for managing the region bridge inspection, garage, and floating maintenance crews. This position will provide direct supervision to Team Leads and technical staff that develop performance plans, schedules, and budgets. This position will ensure that desired outcomes are achieved and is accountable for delivering the programs that align with the Strategic Goals of the Department. This position will lead the Region Field Operations Section in implementing operational policies and procedures to ensure safe and efficient delivery of services for all transportation activities. This position will ensure coordination with Headquarters divisions to provide technical assistance to bridge inspection, floating crews and garage personnel to develop work plans that complement the asset management objectives. The Region Field Operations Manager will research national best practices to drive innovation and efficiency within each technical unit as part of the Region Maintenance Section.

Essential Job Responsibilities

Manage resources and staff utilization and assist Project Managers in the management of external partners together with the Professional Services Division, including the negotiation of contracts, review of consultant invoicing, development of contract scopes, management of contract tasks, and completion of consultant grading.

Establish and ensure that there is a direct relationship between quality and work outcomes in coordination with project quality team leads, as part of working in a matrix organization and conforming to the TDOT Quality Assurance Process; this includes developing and implementing standards for Region Maintenance and Operations and assisting with quality control tasks with respect to the planning, directing, and control of all aspects of field operations.

Assist in the development of consultant acquisition plans and oversight of external partners by serving on selection committees for professional engineering services as part of the Brooks Act. Provide support in the development of the Request for Proposal (RFP) development, by attending project-specific marketing meetings, determining scoring criteria, participating in project information sessions, serving as a scorer as part of the consultant acquisition process, and attending de-briefs with consultants.

Manage change, clarify the vision, take ownership of the change, communicating effectively, remaining transparent, and holding yourself and others accountable throughout the process.

Lead the bridge inspection, region garage, and floating crews in providing exceptional customer service to both internal and external customers, exercising effective listening skills, providing prompt responses, maintaining complete and accurate documentation, and communicating effectively.

Remain current on revisions to the design codes, standards, and guidelines related to bridge maintenance, repair, operations, inspections, rehabilitations components.

Develop and implement a tracking mechanism that ensures all workflow items are addressed as per the PDN and within the time constraints laid out by the project's schedule.

Assist in ensuring Field Operations deliverables are consistent, predictable, and repeatable to provide consistently high levels of achievement, mitigation of risk, and an established track record of success.

Be accountable for ensuring that the Region Work Programs developed and delivered for the units within the Region Field Operations complement and integrate with the department's asset management program and strategic goals.

Qualifications

- Bachelor's degree in Engineering
- Licensed PE
- 8 years of demonstrated competency in a transportation engineering field that includes at least 2 years of demonstrated competency in supervision